**Meeting Minutes of the Florence County Chamber of Commerce**

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| **Meeting Title: Board of Directors Regular Meeting** |
| **Meeting Date: October 18, 2021** | **Meeting Time: 4:30 p.m.** |

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| **Meeting Location:** | **Steamin Joe Coffeehouse** |
| **Attendance:** | **Rick Knepper, Kym Roff, Donna Ebert, and Wendy Gehlhoff (Trisha Young excused)** |
| **Meeting Called By:** | **Rick Knepper** |
| **Type of Meeting:** | **Board of Directors** |
| **Note Taker:** | **Donna Ebert** |

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| **Meeting Called to Order:** | 4:33 p.m. |  |
| **Approval of 9/20/21 Minutes:** | First: Kym RoffSeconded by Rick Knepper | Motion carried and passed. unanimous |
| **Approval of Treasurer’s Report:** | First: Donna EbertSeconded by Rick Knepper | Motion carried and passedunanimous |

 Committee reports Motion/Actions

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| 1 | ***Town Rummage:*** | Kym will call Jessica at the Town Offices to ask about getting our rummage sale deposit returned. |  |
| 2 | ***Beautification:*** | Date to empty the planter baskets is Tuesday, October 19. Wendy brought up the possibility of decorating downtown for Fall (not this year). We will discuss it at a future meeting. |  |
| 3 | ***Snow Drags 2022:*** | Wendy talked to Brent about a donation if we continue to be in charge of the food. |  |
| 4 | ***Christmas in Florence 12/4/21:*** | * Wendy will send out a donation request to members for gift baskets that will be used as door prizes. Members will be able to drop them off at either Steamin’ Joes or at Knepper Service.
* Wendy brought lists of food needed. Kym will talk to Sandy at Pat’s to order. The group reviewed the lists of food and drinks needed and discussed where to order them.
* Wendy will call Joe Witynski about being Santa.
* Wendy will reach out to Bob Black/WIKB regarding ads for Christmas in Florence.
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| 5 | ***Membership:*** | 110 |  |
| 6 | ***Membership List:*** | Donna will be Kym’s backup for proofing the membership list.  |  |
| 7 | ***Website/Facebook:*** | N/A |  |
| 8 | ***Bylaws:*** | N/A |  |
| 9 | ***Old Business:*** | Neither Rick or Wendy has heard anything from the person in Aurora who was looking for a donation for flags. |  |
| 10 | ***New Business:*** | * Membership Form – Kym did a nice job of updating the membership form that will be mailed out in the near future. She will add a box that members can check if they are interested in volunteering at an event. She will also add the bulk mailing permit availability to members as a benefit of membership. Wendy will get the copies of the forms folded and back to Kym for mailing.
* The group discussed putting up some sort of signage downtown that the flowers are donated by the Chamber Members. This will be discussed further at a future meeting.
* Since Nicolet Bank is closing its Florence branch, Rick made a motion that we transfer our bank accounts to Great North Bank and Kym seconded the motion. Kym will work to make the transfer. Kym and Rick will be signers on the account and we will request a debit card for Kym.
* We will discuss the possibility of partnering with some other local organizations for some of our initiatives at future meetings.
* The Board will discuss 2022 meeting dates at the November 15 meeting.
* The Board will discuss the December board meeting at the November 15 meeting.
 | Motion carried and passed. |
|  **Correspondence:** | N/A |
| **Board concerns:** | N/A |
| **Next meeting:** | November 15, 2021 at Steamin’ Joe Coffeehouse |
| **Adjournment: 5:40 p.m.** | Motion by: KymSeconded: Rick | Motion carried and passed. |

2021 B O D meeting dates:

 May 17th Sep 20th

 June 21st Oct 18th

March 15th July 19th Nov 15th

April 19th Aug 16th Dec 20th

These minutes submitted by: Secretary: Donna Ebert